



Volunteer Sign-up Instructions

Step One – sign in/create an account:

If you are an **Existing User** click on “sign in” at the top right corner, and then log in to your account.

If you are a **New User**.

- Click “Sign in”
- Choose “Create an Account” to create a new profile.
- Choose a username and password
- Leave the Join Code field blank (unless given a specific code) and click “Next”
- Identify skills or interests you have
- Fill out the required information including your emergency contact

You are now logged in!

Step Two – sign up:

Find the date of the opportunity that works for you (Wednesday, October 27 or Friday, October 29) and choose “sign up.” You will then be prompted to sign the Volunteer Liability Waiver. The location is 7001 36th Ave. N., Crystal, MN.

- If the latest waiver is already on file in our system for you, you will not be prompted to sign another one
 - **Volunteers under 18 will need a parent/guardian signature on their waivers. After you print the waiver and get the signature, you can either:**
 - a) **Bring the signed waiver with you to the site**
 - b) **Scan or take a picture of the signed waiver and send it to Molly at Molly.Boland@tchabitat.org**

You will receive a confirmation email, confirming that you have registered for the event. This email will have any specific instructions as well as volunteer guidelines. Shortly before your volunteer day, you will receive a reminder email.